

SUTTON COUNTY COMMISSIONERS COURT
SPECIAL MEETING

Monday, June 26, 2023 at 9:00 a.m.

Sutton County Annex Meeting Room, 300 E. Oak, Sonora TX 76950

Joseph Harris
County Judge

Lee Bloodworth
Commissioner
Precinct 1

Bob Brockman
Commissioner
Precinct 2

Carl Teaff
Commissioner
Precinct 3

Harold Martinez
Commissioner
Precinct 4

Members of the public may give comment before the Commissioners Court on any item on this agenda. Please note that members of the public may not communicate to the court about any other subject not specifically mentioned on this agenda. Members of the Commissioners Court cannot discuss, deliberate, or act on any item or topic not scheduled on this agenda in accordance with existing law.

BUSINESS

- 1 Determination of quorum and call to order
- 2 Invocation and Pledge of Allegiance
- 3 Public Comment

AGENDA

Receive reports of the following:

- 4 Community Supervisions Corrections Department-Wendy Geaslin
- 5 Tax Assessor/Collector-Kathy Sanchez Marshall
- 6 ARPA Funds Report for City of Sonora-Art Fuentes
- 7 County Commissioners
Lee Bloodworth, Precinct 1
Bob Brockman, Precinct 2
Carl Teaff, Precinct 3
Harold Martinez, Precinct 4
- 8 County Judge-Joseph Harris
- 9 Texas Commission on Environmental Quality notice-Joseph Harris

Deliberate, Consider and take appropriate action regarding the following:

- 10 Accounts Payable-Maura Weingart
- 11 Treasurer's Report-Janell Martin
- 12 TK Elevator modernization proposal for courthouse elevator-Zach Rogers
- 13 Request to extend 4th of July holiday-close on Monday, July 3rd and Tuesday, July 4th
- 14 Alcohol & Drug Awareness Center for the Concho Valley request for budget allocation/donation-Eric Sanchez
- 15 2024 proposed budget allocation for Sutton County Appraisal District
- 16 Sutton County Appraisal District Assessment and Collection Services Contract 2024-2025
- 17 Lubbock County Detention Center Memorandum of Understanding-DuWayne Castro
- 18 Repairs at Sutton County Senior Center
- 19 Set salary for new employee in County and District Clerk's office-Pam Thorp

EXECUTIVE SESSION

- Note 1 Texas Government code 551.071, Consultation with Attorney
- Note 2 Texas Government code 551.072, Real Property
- Note 3 Texas Government code 551.074, Personnel Matters
- Note 4 Texas Government code 551.076, Security
- Note 5 Texas Government code 551.087, Economic Development Negotiations
- Note 6 Texas Government code 551.089, IT Security

The County Commissioners Court of Sutton County reserves the right to adjourn into executive sessions at any time during this meeting to discuss any of the matters listed below. The Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the court announces that the item will be considered during Executive Session.

- 20 Personnel Matters for Road & Bridge Department
- 21 Personnel Matters for Tax Assessor/Collector

RECONVENE

- 22 Executive Session Action
- 23 Adjournment



JOSEPH HARRIS, County Judge

POSTED ON THE BULLETIN BOARD IN THE COURTHOUSE ANNEX BUILDING and the SUTTON COUNTY WEB PAGE www.co.sutton.tx.us this the 23rd day of June 2023.



PAM THORP, County Clerk

**SUTTON COUNTY COMMISSIONERS COURT
SPECIAL MEETING
JUNE 26, 2023**

FMFC FUND								
General Cash Sutton County		PR Reimbursement, WH/FICA, MASA, Nationwide, Employee and Dependent premiums for New York Life, AFLAC, Dental, Vision, Life and Retirement for June, 2023						CK#
			\$	30,335.66		51935		51936
		TOTAL	\$	30,335.66				
GENERAL FUND								
Pete Gomez, Jr		District Judge Car Allowance for June, 2023						
AFLAC		Employee insurance premium for June, 2023						
MASA Global		Employee insurance premium for June, 2023						
NationWide Retirement Solutions		Employee Contributions for June, 2023						
New York Life Insurance		Employee insurance premium for June, 2023						
American United Life Insurance		Employee insurance premium for June, 2023						
Ameritas Dental		Employee insurance premium for June, 2023						
Ameritas Vision		Employee insurance premium for June, 2023						
TX Association of Co Health		Employee insurance premium for June, 2023						
		TOTAL	\$	80,468.90				CK#
ARPA FUND								
MC Electric		Invoice Number 1889						
		TOTAL	\$	5,408.01				
SEIZURE FUND								
Cap Fleet Upfitters, LLC		Seizure Equipment for K9 Invoice Number CAPI112100						
		TOTAL	\$	8,370.00				
		TOTAL	\$	8,370.00				

Line-item Transfer Amendment

Date: June 21, 2023

Honorable Commissioners Court of Sutton County:

I submit to you for your consideration the following line-item transfers:

	FUND	DEPT.	ACCT.	AMT.
From:	<u>SHOWER/TOILET COMBO</u>	<u>JAIL</u>	<u>10-5-512-5585</u>	<u>(\$9,050.00)</u>
To	<u>SEA CONTAINERS</u>	<u>JAIL</u>	<u>10-5-512-5587</u>	<u>\$9,050.00</u>

Reason: _____

Storage Needed for Veh Equipment / misc. mem

[Signature]

Department Head

[Signature]
Approved: Co Judge for Commissioners' Ct

6/21/23

Date

[Signature]
Attest: County Clerk

06/26/2023

Date

[Signature]

Maura Weingart-County Auditor

6/26/23

Date

6-26-2023

Date

6/23/2023 11:33 AM
 PACKET: 03631 GENERAL FUND 062623

**** CHECK LISTING ****

VENDOR SET: 01
 BANK : 10 GENERAL CASH

VENDOR NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1 MICHAEL BRYANT I-061423-DA INVESTIG I-8803,8819,8822	MICHAEL BRYANT: LISA PAREDES:	R	0/00/0000		2,047.51CR	000000	2,547.51
		R	0/00/0000		500.00CR	000000	
1011 ALL-TEX IRRIGATION & SUPPLY I-87632	PARK SPRINKLER/CEM R/M SUPP	R	0/00/0000		210.75CR	000000	210.75
1043 ATEF MOBILITY I-4126-062023 I-4365-062023 I-4553-062023 I-4646-062023 I-5468-062023 I-5520-062023	COUNTY JUDGE JP CELL PHONE SERVICE SHERIFF OFFICE CELL SERVICE CSOD CELL PHONE SERVICE AUDITOR CELL PHONE SERVICE TAX ASSESSOR CELL PHONE SVC	R	0/00/0000		48.29CR	000000	
		R	0/00/0000		44.31CR	000000	
		R	0/00/0000		662.75CR	000000	
		R	0/00/0000		54.30CR	000000	
		R	0/00/0000		30.07CR	000000	
		R	0/00/0000		43.18CR	000000	882.90
1050 BEN E KEITH-DFW I-1875912	JAIL FOOD	R	0/00/0000		488.63CR	000000	488.63
1054 PARKER LUMBER I-22850290 I-4326354 I-4333513 I-4339826 I-4402829 I-4524184 I-4524201	ANNEX R/M SUPPLIES CEMETERY R/M SUPPLIES PARK SPRINKLER SYSTEM PARK SPRINKLER SYSTEM PARK REPAIR AND MAINTENANCE PARK OPERATING SUPPLIES COURTHOUSE R/M SUPPLIES	R	0/00/0000		29.94CR	000000	
		R	0/00/0000		44.97CR	000000	
		R	0/00/0000		27.54CR	000000	
		R	0/00/0000		12.99CR	000000	
		R	0/00/0000		17.98CR	000000	
		R	0/00/0000		13.99CR	000000	
		R	0/00/0000		83.96CR	000000	231.37
1083 CHARLES MCDONALD I-352	NONDEPT OSSF INSP PERMIT EXP	R	0/00/0000		325.00CR	000000	325.00
1090 QUILL CORPORATION I-33059065	LIBRARY OPERATING SUPPLIES	R	0/00/0000		27.68CR	000000	27.68
1104 CONCHO POWER EQUIPMENT I-512510-CEMETERY	CEM BLOWER-R/M SUPPLIES	R	0/00/0000		165.99CR	000000	165.99
1123 DAVID WALLACE I-061423-PHONE/INT	CO ATTY PHONE/INTERNET	R	0/00/0000		100.00CR	000000	100.00
1129 DEVILS RIVER AUTO PARTS I-15338-118085	PARK VEHICLE MAINTENANCE	R	0/00/0000		264.80CR	000000	264.80

VENDOR SET: 01 GENERAL CASH
 BANK : 10

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1161	FMFC FUND							
	I-053123-CEMETERY	CEMETERY VEH/EQUIP FUEL	R	0/00/0000		195.39CR	000000	
	I-053123-COURTHOUSE	COURTHOUSE VEH/EQUIP FUEL	R	0/00/0000		119.28CR	000000	
	I-053123-EXTENSION	EXT AGENT VEHICLE FUEL	R	0/00/0000		215.56CR	000000	
	I-053123-PARK	PARK VEH/EQUIP FUEL	R	0/00/0000		198.80CR	000000	
	I-053123-SHERIFF	SHERIFF VEHICLE FUEL	R	0/00/0000		3,004.15CR	000000	
	I-KSO-9608-061423	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		276.09CR	000000	4,009.27
1171	FRONTIER COMMUNICATIONS							
	I-5693-060723	DRIVERS LICENSE OFFICE	R	0/00/0000		201.53CR	000000	201.53
1174	GEORGE E SMITH ESTATE							
	I-JULY 2023	CSCD OFFICE RENT	R	0/00/0000		500.00CR	000000	500.00
1180	GREAT AMERICA LEASING							
	I-34171383	CSCD OFFICE COPIER	R	0/00/0000		175.08CR	000000	
	I-34175058	EXTENSION OFFICE COPIER	R	0/00/0000		223.10CR	000000	398.18
1182	SONORA TIRE SERVICE							
	I-93316	CTH PICKUP TIRE DISMT/BALANCE	R	0/00/0000		90.00CR	000000	90.00
1208	JANA ELIZABETH JOHNSON							
	I-02756	DIST CT APPOINTED ATTORNEY	R	0/00/0000		500.00CR	000000	
	I-02774	DIST CT APPOINTED ATTORNEY	R	0/00/0000		500.00CR	000000	
	I-02788	DIST CT APPOINTED ATTORNEY	R	0/00/0000		500.00CR	000000	
	I-02815	DIST CT APPOINTED ATTORNEY	R	0/00/0000		500.00CR	000000	2,500.00
	I-0405	DIST CT APPOINTED ATTORNEY	R	0/00/0000				
1228	JOHN H STRAUCH							
	I-32753	SHERIFF RADIO TOWER REPAIRS	R	0/00/0000		2,193.90CR	000000	2,193.90
1233	THE CITY OF SONORA							
	I-01005000-052023	COURTHOUSE	R	0/00/0000		1,874.84CR	000000	
	I-01010600-052023	LIBRARY	R	0/00/0000		244.99CR	000000	
	I-01014000-052023	JAIL AND SHERIFF OFFICE	R	0/00/0000		325.68CR	000000	
	I-01015001-052023	OLD POLICE STATION	R	0/00/0000		106.07CR	000000	
	I-01016000-052023	ANNEX	R	0/00/0000		157.37CR	000000	
	I-02009603-052023	CSCD OFFICE	R	0/00/0000		125.57CR	000000	
	I-89007000-052023	CIVIC CENTER	R	0/00/0000		339.47CR	000000	
	I-89007300-052023	METAL YELLOW BUILDING	R	0/00/0000		106.10CR	000000	
	I-89007400-052023	PARK STORAGE BUILDING	R	0/00/0000		54.12CR	000000	3,334.21

VENDOR SET: 01
 BANK : 10 GENERAL CASH

VENDOR NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1240 K& J CONTROL, INC	COURTHOUSE R/M SUPPLIES	R	0/00/0000		50.00CR	000000	
I-145762	ANNEX R/M SUPPLIES	R	0/00/0000		60.00CR	000000	
I-145763	CIVIC CENTER R/M SUPPLIES	R	0/00/0000		95.00CR	000000	205.00
I-146331							
1250 THOMPSON REUTERS WEST PAYMENT	JP PUBLICATION,UPDATES,RENEWAL	R	0/00/0000		762.00CR	000000	762.00
I-10000105432-INV							
1256 TOTAL OFFICE SOLUTION	TAX ASSESSOR COPIER USAGE	R	0/00/0000		34.28CR	000000	
I-EA367802	SHERIFF COPIER USAGE	R	0/00/0000		201.92CR	000000	236.20
I-EA368696							
1264 U.S. POSTAL SERVICE	JP POSTAGE	R	0/00/0000		378.00CR	000000	378.00
I-JP POSTAGE-061923							
1265 LONGHORN OFFICE PRODUCTS	TREASURER OFFICE SUPPLIES	R	0/00/0000		224.40CR	000000	
I-498113-0	TAX ASSESSOR OFC SUPPLIES	R	0/00/0000		31.35CR	000000	
I-502289-0	JP OFFICE SUPPLIES	R	0/00/0000		51.00CR	000000	
I-502291-0	AUDITOR OFFICE SUPPLIES	R	0/00/0000		36.47CR	000000	
I-503059-0	TAX ASSESSOR OFC SUPPLIES	R	0/00/0000		7.40CR	000000	
I-503422-0	AUDITOR OFFICE SUPPLIES	R	0/00/0000		11.57CR	000000	362.19
I-503472-0							
1267 UNIFIRST HOLDINGS LP	JAIL R/M SUPPLIES	R	0/00/0000		15.70CR	000000	
I-15030	JAIL R/M SUPPLIES	R	0/00/0000		52.50CR	000000	
I-15031	CIVIC CENTER R/M SUPPLIES	R	0/00/0000		66.42CR	000000	
I-15041	LIBRARY R/M SUPPLIES	R	0/00/0000		15.70CR	000000	
I-15042	ANNEX R/M SUPPLIES	R	0/00/0000		22.10CR	000000	
I-15043	COURTHOUSE R/M SUPPLIES	R	0/00/0000		39.87CR	000000	212.29
I-15045							
1274 VERIZON WIRELESS	ANNEX IPAD FOR TIMECLOCK	R	0/00/0000		37.99CR	000000	37.99
I-9936746479							
1290 WEST TEXAS GAS INC	LIBRARY	R	0/00/0000		37.69CR	000000	
I-377730-062023	JAIL AND SHERIFF OFFICE	R	0/00/0000		124.46CR	000000	162.15
I-5095131-052023							
1292 WEST TEXAS STEEL & SUPPLY INC	CEMETERY IMPROVEMENTS	R	0/00/0000		831.60CR	000000	831.60
I-579184							
1308 DEVILS RIVER NEWS	LIBRARY NEWSPAPER NOTICE	R	0/00/0000		105.00CR	000000	105.00
I-4518							

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1312	TAX ASSESSOR COLLECTOR I-060923-PETTYCASH	TAX ASSESSOR MISC PETTY CASH	R	0/00/0000		48.25CR	000000	48.25
1316	LOWES PAY AND SAVE I-1119560-230608 I-119560-230615	JAIL FOOD JAIL FOOD	R	0/00/0000 R 0/00/0000		64.34CR 31.35CR	000000 000000	95.69
1321	SUTTON CO APPELLATE I-061223-CO CLK	CO CLERK APPELLATE FEES	R	0/00/0000		10.00CR	000000	10.00
1378	KATHY MARSHALL I-00403099 I-060723-DALLAS I-061523-TOLL FEES I-062023-BSMSCARDS	TAX ASSESSOR REIMB FOR REGIST TAX ASSESSOR TRAVEL EXPENSE TAX ASSESSOR TOLL CHARGE TAX ASSESSOR REIMB BUSINESS	R	0/00/0000 R 0/00/0000 R 0/00/0000 R 0/00/0000		30.00CR 852.43CR 10.20CR 84.42CR	000000 000000 000000 000000	977.05
1402	MARCOS GUARDARDO I-061223-BELTON	SHERIFF PRISONER TRANSFER	R	0/00/0000		18.31CR	000000	18.31
1409	SONORA MEDICAL CLINIC I-A81787	JAIL INMATE MEDICAL FEES	R	0/00/0000		33.95CR	000000	33.95
1412	ATLAS ELECTRIC LLC I-09594 I-09603 I-09604 I-09609	JAIL BUILDING MAINTENANCE CIVIC CENTER BLDG MTC CIVIC CENTER BLDG MTC CIVIC CENTER BLDG MTC	R	0/00/0000 R 0/00/0000 R 0/00/0000 R 0/00/0000		196.20CR 125.00CR 272.50CR 125.00CR	000000 000000 000000 000000	718.70
1465	GALLS , LLC. DBA MILLER UNIFORMS I-024689850 I-024711331 I-024716782	SHERIFF CLOTHING ALLOWANCE SHERIFF CLOTHING ALLOWANCE SHERIFF CLOTHING ALLOWANCE	R	0/00/0000 R 0/00/0000 R 0/00/0000		74.83CR 185.15CR 162.40CR	000000 000000 000000	422.38
1494	TYU ENERGY I-69598965-062023	OLD POL STA/SINALOA STREETLTS	R	0/00/0000		385.29CR	000000	385.29
1500	CTRA I-SOP017890	JP TECHNOLOGY BUSINESS EMAILS	R	0/00/0000		431.78CR	000000	431.78
1535	CAMILLA CUTBIRTH I-BPU-MARCH 2023	BPU TRAVEL/MILEAGE	R	0/00/0000		2,116.52CR	000000	2,116.52

VENDOR SET: 01
 BANK : 10 GENERAL CASH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1547	STERLING COMMISSARY, LLC	JAIL OPERATING SUPPLIES	R	0/00/0000		10.20CR	0000000	15.30
	I-30239-SUTTON-199	JAIL OPERATING SUPPLIES	R	0/00/0000		5.10CR	0000000	
	I-30483-SUTTON-203	JAIL OPERATING SUPPLIES						
1553	KOLOGIK LLC	JP TECHNOLOGY	R	0/00/0000		1,200.00CR	0000000	1,200.00
	I-10581							
1611	DOUGLASS STEEL STRUCTURES, LLC	JAIL SEA CONTAINERS	R	0/00/0000		9,050.00CR	0000000	9,050.00
	I-2398							

***** TOTALS *****
 REGULAR CHECKS: 42 NO# DISCOUNTS 0.00 CHECK AMT 37,287.36 TOTAL APPLIED 37,287.36
 HANDWRITTEN CHECKS: 0 0.00 0.00
 PRE-WRITE CHECKS: 0 0.00 0.00
 DRAFTS: 0 0.00 0.00
 VOID CHECKS: 0 0.00 0.00
 NON CHECKS: 0 0.00 0.00
 CORRECTIONS: 0 0.00 0.00
 REGISTER TOTALS: 42 0.00 37,287.36 37,287.36

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	LONESSTAR TRUCK GROUP I-X42007834601	LONESSTAR TRUCK GROUP:	R	0/00/0000		430.40CR	000000	430.40
1005	AIRGAS-USA LLC I-9139096963	FMFC SAFE EQUIP/OPER SUPPLIES	R	0/00/0000		197.58CR	000000	197.58
1032	ANGELO BOLT & INDUSTRIAL SUPPLY I-659631 I-659632 I-660045	FMFC OPERATING SUPPLIES FMFC OPERATING SUPPLIES FMFC OPERATING SUPPLIES	R R R	0/00/0000 0/00/0000 0/00/0000		424.93CR 353.51CR 118.89CR	000000 000000 000000	897.33
1043	AT&T MOBILITY I-4385-062023	FMFC CELL PHONE SERVICE	R	0/00/0000		41.81CR	000000	41.81
1054	PARKER LUMBER I-4518750	FMFC R/M SUPPLIES	R	0/00/0000		44.99CR	000000	44.99
1060	BILL WILLIAMS TIRE CENTER I-23-0920742-002	FMFC MOWERS REPAIRS	R	0/00/0000		30.00CR	000000	30.00
1067	BREWER REFRIGERATION I-365001	FMFC ICE MACHINE RENTAL	R	0/00/0000		160.00CR	000000	160.00
1104	CONCHO POWER EQUIPMENT I-512510	FMFC OPERATING SUPPLIES	R	0/00/0000		29.75CR	000000	29.75
1129	DEVILS RIVER AUTO PARTS I-15338-118078	FMFC REPAIRS	R	0/00/0000		11.76CR	000000	11.76
1141	REGAL OIL INC I-26-315511	FMFC VEHICLE FUEL	R	0/00/0000		2,198.08CR	000000	2,198.08
1266	UNIFIRS HOLDING-II I-14964	FMFC EMPLOYEE UNIFORMS	R	0/00/0000		19.90CR	000000	19.90
1281	VULCAN CONSTRUCTION MATERIALS I-62633047	FMFC MTRLs FOR RDS/BRDGS	R	0/00/0000		5,507.99CR	000000	5,507.99
1292	WEST TEXAS STEEL & SUPPLY INC I-579250	FMFC OPERATING SUPPLIES	R	0/00/0000		118.20CR	000000	118.20
1577	DEERE CREDIT, INC I-2787826	FMFC SKID STEER LEASE	R	0/00/0000		2,080.57CR	000000	2,080.57

6/23/2023 11:34 AM
 PACKET: 03632 FMFC FUND 062623
 VENDOR SET: 01
 BANK : 15 ROAD & BRIDGE - FMFC

A / P CHECK REGISTER
 ***** CHECK LISTING *****

VENDOR NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
* * T O T A L S * *							
	REGULAR CHECKS:	14	0.00	0.00	11,768.36	11,768.36	0.00
	HANDWRITTEN CHECKS:	0	0.00	0.00	0.00	0.00	0.00
	PRE-WRITE CHECKS:	0	0.00	0.00	0.00	0.00	0.00
	DRAFTS:	0	0.00	0.00	0.00	0.00	0.00
	VOID CHECKS:	0	0.00	0.00	0.00	0.00	0.00
	NON CHECKS:	0	0.00	0.00	0.00	0.00	0.00
	CORRECTIONS:	0	0.00	0.00	0.00	0.00	0.00
REGISTER TOTALS:		14	0.00		11,768.36	11,768.36	



Janell S MARTIN
County Treasurer

SONORA, TEXAS 76950

THE STATE OF TEXAS
COUNTY OF SUTTON
AFFIDAVIT

**FY 22-23 MONTHLY REPORT
MAY 2023**

The Treasurers' Monthly Report includes, but not limited to, money received and disbursed; and all other proceedings in the treasurer's office that pertain to the Financial Standing of Sutton County. {LGC 114.026(a)(b)}

The Treasurer's Books and the Auditor's General Ledger agree. The Bank Statements have been reconciled; any adjustments have been noted.

The affidavit must state the amount of the cash and other assets that are in the custody of the county treasurer at the time of the examination. {LGC 114.026 (d)} \$10,638,838.11 Month Ending Balance
The Treasurers' Monthly Report has been submitted and the Bank Reconciliations are pending review by Auditor. {LGC 114.026(b)}

All investments are in compliance with both the Public Funds Investment Act and the Sutton County Investment Policy. The investment strategy is passive, which maintains a liquid cash flow and safety of the investment as priorities. As your Treasurer, I keep a watchful eye to ensure that the "return of our principal" takes precedent over the "return on our principal". {GC 2256.023}

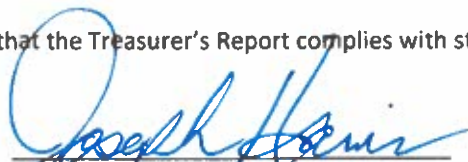
Therefore, Janell S. Martin, County Treasurer of Sutton County, Texas, who being fully sworn, upon oath says that the within and foregoing report is true and correct to the best of her knowledge.

Filed with accompanying data this 26th day of June, 2023.


Janell Schniers Martin, Treasurer, Sutton County/ Date


Commissioners' Court having reviewed the Treasurer's Report as presented, having taken reasonable steps to ensure its accuracy and based upon presentations of the Treasurer's Office approve the report, subject to the independent auditor's review and request that it be filed with the official minutes of the meeting. {LGC 114.026(c)}

In Addition, the below signatures affirm that the Treasurer's Report complies with statutes as referenced. {LGC 114.026(d)}


Joseph Harris, County Judge/ Date


Lee Bloodworth, Comm. Pct. #1/ Date


Bob Brockman, Comm. Pct. #2/ Date


Carl Teaff, Comm. Pct. #3/ Date


Heraldo Martinez, Comm. Pct. #4/ Date

	BEGINNING BALANCE	TOTAL DEBITS	TOTAL CREDITS	ENDING BALANCE
GENERAL FUND				
10 -1051 CASH - GENERAL	4,452,120.63	273,594.17	429,098.22CR	4,296,616.58
10 -1060 MM BANK & TRUST	0.00	0.00	0.00	0.00
10 -1070 CD - BANK & TRUS	4,205,286.12	0.00	0.00	4,205,286.12
FUND 10 TOTAL	8,657,406.75	273,594.17	429,098.22CR	8,501,902.70
ROAD & BRIDGE FUND				
15 -1050 CASH IN BANK & T	207,100.78	49,030.17	60,627.14CR	195,503.81
15 -1060 MM BANK & TRUST	1,159,349.70	1,241.23	0.00	1,160,590.93
15 -1070 CD - BANK & TRUS	300,000.00	0.00	0.00	300,000.00
FUND 15 TOTAL	1,666,450.48	50,271.40	60,627.14CR	1,656,094.74
DISTRICT ATTY HOT CK FUND				
40 -1050 CASH IN BANK - B	40.00	0.00	0.00	40.00
FUND 40 TOTAL	40.00	0.00	0.00	40.00
TX DEV BLOCK GRANT				
50 -1065 CASH-TX COMM DEV	0.00	0.00	0.00	0.00
FUND 50 TOTAL	0.00	0.00	0.00	0.00
AMERICAN RESCUE PLAN				
65 -1053 CASH - ARPA	473,676.70	3,311.09	11,038.47CR	465,949.32
FUND 65 TOTAL	473,676.70	3,311.09	11,038.47CR	465,949.32
SUTTON COUNTY #911				
71 -1050 B & T CASH	5,751.06	2.30	0.00	5,753.36
FUND 71 TOTAL	5,751.06	2.30	0.00	5,753.36
SHERIFF SEIZURE FUND				
89 -1050 CASH IN BANK & T	9,015.48	3.60	0.00	9,019.08
89 -1070 CD - BANK & TRUS	0.00	0.00	0.00	0.00
FUND 89 TOTAL	9,015.48	3.60	0.00	9,019.08

APPELLATE COURT
90 -1050

	BEGINNING BALANCE	TOTAL DEBITS	TOTAL CREDITS	ENDING BALANCE
CASH IN BANK & T	28.91	50.00	0.00	78.91
FUND 90 TOTAL	28.91	50.00	0.00	78.91
REPORT TOTALS	10,812,369.38	327,232.56	500,763.83CR	10,638,838.11

**SUTTON COUNTY APPRAISAL DISTRICT
2024 PROPOSED BUDGET**

SALARIES:

CHIEF APPRAISER	71,120.00	
CHIEF DEPUTY	48,040.00	
DEPUTY	<u>38,000.00</u>	

SUBTOTAL **157,160.00**

EMPLOYEE BENEFITS:

WORKER'S COMPENSATION	1,000.00	
TEXAS WORKFORCE COMMISSION	1,000.00	

CHIEF APPRAISER

SOCIAL SECURITY	5,441.00	
HEALTH INSURANCE	11,700.00	
RETIREMENT	5,377.00	

CHIEF DEPUTY

SOCIAL SECURITY	3,676.00	
HEALTH INSURANCE	11,700.00	
RETIREMENT	3,632.00	

DEPUTY

SOCIAL SECURITY	2,910.00	
HEALTH INSURANCE	11,700.00	
RETIREMENT	<u>2,872.00</u>	

SUBTOTAL **61,008.00**

CONTRACTED SERVICES:

WESTERN VALUATION(mkt land and commercial appraisal)	12,000.00	
PERDUE,BRANDON,FIELDER		
COLLINS & MOTT(ag. land appraiser)	3,000.00	
THOS Y PICKETT (mineral appraisers)	115,000.00	
ARMSTRONG, BACKUS & CO. (audit)	7,000.00	
TRUE AUTOMATION (software/maintenance)	76,903.00	
EQUIPMENT (rent/maintenance)	<u>5,550.00</u>	

SUBTOTAL **219,453.00**

OPERATING EXPENSES:

LEGAL SERVICES	5,000.00	
CUSTODIAL	6,300.00	
DIRECTORS	1,000.00	
ARB BOARD	2,000.00	
OFFICE SUPPLIES	5,000.00	
POSTAGE	6,000.00	
UTILITIES	2,000.00	
TELEPHONE	4,500.00	
LEGAL NOTICES	2,000.00	
TRAVEL	4,000.00	
INSURANCE	3,000.00	
FEES/DUES	1,500.00	
EDUCATION	3,000.00	
AUTO EXPENSE	2,000.00	
CAPITAL EXPENDITURES	10,000.00	
SB2 POSTCARDS	2,500.00	

SUBTOTAL **59,800.00**

TOTAL **497,421.00**

RECEIVED BY Joseph Hamir Date: 04/26/2023

**2024 TAXING ENTITIES ESTIMATED BUDGET ALLOCATIONS
ESTIMATED ALLOCATION BASED ON 2022 TAX RATES**

TAXING UNIT	ESTIMATED 2023 LEVY	PERCENTAGE OF LEVY	PROPOSED BUDGET	ESTIMATED ALLOCATION	ESTIMATED QTRLY PYMT
SUTTON CO	\$ 4,533,302.00	0.3376	\$ 497,421.00	\$ 167,929.33	\$ 41,982.33
SONORA ISD	\$ 6,266,616.00	0.4666	\$ 497,421.00	\$ 232,096.64	\$ 58,024.16
CITY OF SONORA	\$ 913,928.00	0.068	\$ 497,421.00	\$ 33,824.63	\$ 8,456.16
SUTTON CO WATER	\$ 317,968.00	0.0237	\$ 497,421.00	\$ 11,788.87	\$ 2,947.22
SUTTON CO HOSPITAL	\$ 1,397,596.00	0.1041	\$ 497,421.00	\$ 51,781.53	\$ 12,945.38
TOTAL	\$ 13,429,410.00	1		\$ 497,421.00	

SONORA ISD BREAKDOWN:

APPRAISAL	\$ 52,105.70	\$ 52,105.70	\$ 52,105.70	\$ 52,105.70	\$ 208,422.80
COLLECTION	\$ 5,918.46	5,918.46	\$ 5,918.46	\$ 5,918.46	\$ 23,673.84
TOTAL	\$ 58,024.16	\$ 58,024.16	\$ 58,024.16	\$ 58,024.16	\$ 232,096.64

Appr 89.80%
Coli 10.20%

**CONTRACT FOR ASSESSMENT
AND COLLECTION SERVICES**

STATE OF TEXAS)(

COUNTY OF SUTTON)(

WHEREAS, Sutton County and the Sutton County Appraisal District have the power and authority with reference to the terms of Section 6.24, Property Tax Code, to authorize the Sutton County Appraisal District as the Tax Assessor-Collector for Sutton County.

NOW, therefore for the consideration hereinafter expressed and the mutual conditions hereof, it is mutually agreed by and between the Taxing Unit and the Appraisal District, as follows:

PURPOSE

The parties to this agreement wish to consolidate the assessment and collection of property taxes in one agency, namely the Sutton County Appraisal District.

TERM

This contract shall be effective from January 1, 2024 to December 31, 2025.

SERVICE TO BE PERFORMED

1. The Appraisal District shall collect the ad valorem property taxes owing to the taxing unit that is a party to this contract. The Appraisal District further agrees to perform for the taxing unit all the duties provided by the laws of the State of Texas for collection of said taxes.
2. The Appraisal District shall also perform all the functions set out in this contract.
3. The Taxing Unit hereby contracts with the Chief Appraiser to serve as its tax assessor for purposes of compliance with Chapter 26 of the Texas Property Tax Code, as amended. In addition, the parties agree that the Chief Appraiser shall perform all duties required by law of the tax assessor-collector in regard to assessing and collecting ad valorem taxes.
4. The Appraisal District agrees to prepare and mail all tax statements; provide monthly collection reports to the Taxing Unit; prepare tax certificates; develop and maintain both

current and delinquent tax rolls; and to develop and maintain such other records and forms as are necessary or required by Law of state rules and regulations.

5. The Appraisal District shall make payments of current taxes, delinquent taxes, penalty and interest collected into such depository as selected by the Taxing Unit on a weekly basis or as deemed necessary. The deposits shall be made to the account of the Taxing Unit. A copy of the deposit check shall be made available.

CONSIDERATION

1. The Taxing Unit agrees to pay for the performance of all services under this contract. These costs shall be allocated among the taxing units contracting for assessment and collection services. Each taxing unit shall pay the portion of the cost of assessing and collecting equal to its proportionate share of the total levy.
2. The cost shall be estimated by the Chief Appraiser in a budget. Should the amount estimated for assessment and collection prove insufficient, the district may amend budget at that time by utilizing the same procedures normally used to amend the district budget.
3. Unless the governing body of a taxing unit and the Chief Appraiser agree to a different method of payment, each taxing unit shall pay its allocation in four equal payments to be made at the end of each calendar quarter, the first payment shall be made before January 1st of the year in which the budget takes effect. A payment is delinquent if not paid on the date it is due. A delinquent payment incurs a penalty of 5 percent of the amount of the payment and accrues interest an annual rate of 10 percent.
4. The parties agree that any other taxing unit authorized under the provision of the Tax Code to participate in the District, may join in this contract by agreeing to its terms and conditions. Should an additional taxing unit join in this contract, the District shall recalculate the total amount due from each Taxing Unit according to the formula used to calculate the original payment obligations. If any payments have been made to the district prior to the joining of the additional party, the remaining quarterly amounts will be adjusted to reflect the recalculated total payment due.
5. The Taxing Unit that request any extra expenses to be incurred by the District will be responsible for the additional costs.

DELINQUENT TAX SUITS

The Taxing Units authorizes the District to initiate such suits for the collection of delinquent taxes as the District deems necessary and to contract with an attorney as provided by Section 6.30 of the Property Tax Code, for the collection of delinquent taxes.

MISCELLANEOUS PROVISIONS

The District shall not be liable to the taxing units on account of any failure to collect taxes nor shall the Chief Appraiser be liable unless the failure to collect taxes results from some on failure her part to perform the duties imposed upon her by law and by this agreement.

DEFINITIONS

For the purpose of this agreement, the term "assessment" and "collection" shall include the following:

- Calculation of tax
- Preparation of current delinquent tax rolls
- Correction of clerical errors in tax rolls
- Collection of current liabilities
- Collection of delinquent taxes
- Issuance of refunds
- Calculation of the No-New Revenue Tax Rate and Voter Approval Tax Rate

The term "assessment" shall not include those functions defined as "appraisal" by the Property Tax Code.

EXECUTED as stated below

SUTTON COUNTY, TEXAS

By: 

Date: 06/26/2023

SUTTON COUNTY APPRAISAL DISTRICT

By: 

Date: 6-26-23

INTERLOCAL COOPERATION AGREEMENT

For Housing of Lubbock County Inmates

This Agreement is made by and entered into between Lubbock County, Texas (hereinafter "Lubbock County") and Sutton County, Texas (hereinafter "Sutton County") on the date indicated below.

WHEREAS, Lubbock County is seeking to provide for the housing and care of certain inmates incarcerated or to be incarcerated in its jail, and

WHEREAS, Sutton County currently has the jail capacity and the ability to provide housing and care for such inmates, and

WHEREAS, both parties are political subdivisions of the State of Texas authorized to enter into an Interlocal Cooperation Agreement for such detention services pursuant to Chapter 791 of the Government Code (Vernon's 1992) (formerly Article 4413(32c), Tex. Rev. Civ. Stat.), and

WHEREAS, Lubbock County and Sutton County desire to enter into an agreement pursuant to which Sutton County will provide housing and care for certain inmates incarcerated or to be incarcerated in Lubbock County's jail.

NOW, THEREFORE, in consideration of the promises, covenants, and agreements contained herein, the parties hereto mutually agree as follows:

ARTICLE I **DETENTION SERVICES**

- 1.01 **HOUSING AND CARE OF INMATES:** Sutton County agrees to accept, and provide for the secure custody, care and safekeeping of inmates of Lubbock County in accordance with state and local law, including the minimum standards promulgated by the Texas Commission on Jail Standards. Sutton County shall provide housing, care, meals, and routine medical services for such inmates on the same basis as it provides for its own inmates confined in its own jail subject to the terms and conditions of this Agreement.
- 1.02 **Medical Services:** The per day rate under this Agreement covers only routine medical services such as on-site sick call (when provided by on-site staff) and non-prescription, over-the-counter/non-legend and routine drugs and medical supplies. The per day rate does not cover medical/health care services provided outside Sutton County's facility or by other than facility staff, prescription drugs and treatments, or surgical, optical and dental care, and does not include the costs associated with hospitalization of an inmate. Lubbock County shall pay Sutton County an amount equal to the amount Sutton County is required to expend for medical services other than those routine medical services provided for by the per day rate. When it becomes necessary for an inmate to be hospitalized, Sutton County shall contact Lubbock

County, through its Sheriff or designated representative, as soon as possible to inform Lubbock County of the fact that the inmate has been, or is to be, hospitalized and the nature of the illness or injury that has required the hospitalization.

Sutton County shall submit invoices for such medical services along with its regular monthly billings for detention services, and such invoices shall be paid on the same terms as the regular monthly billing.

Sutton County has the right to arrange for the hospital or health care provider to bill Lubbock County directly for the costs of hospitalization and/or medical care, rather than Sutton County paying the costs directly, Lubbock County shall reimburse Sutton County for such costs within forty-five (45) business days of receipt of invoice from Sutton County, which invoice may be delivered personally, by facsimile, by mail or by other reliable sources.

1.03 **MEDICAL INFORMATION:** Lubbock County shall provide Sutton County with medical information for all inmates sought to be transferred to Sutton County's facility under this Agreement, including information regarding any special medication, diet or exercise regimen applicable to each inmate.

1.04 **TRANSPORTATION AND OFF-SITE SECURITY:** Lubbock County is solely responsible for the transportation of its inmates to and from Sutton County's facility. Ambulance transportation (including emergency flight, etc.) is not covered by the per day rate and will be billed along with regular monthly billing submitted to Lubbock County by Sutton County.

Sutton County will provide stationary guard services (\$ 50 per hour per guard, with a minimum of two guards) as requested or required by circumstances or by law for inmates admitted or committed to an off-site medical facility. Lubbock County shall compensate Sutton County for the actual cost of said guard services to Sutton County, which shall be billed by Sutton County along with regular monthly billing for detention services.

Lubbock County is responsible for the transport of its inmates from Sutton County's facility to the Texas Department of Criminal Justice, Institutional Division.

1.05 **SPECIAL PROGRAMS:** The per day rate set out in this Agreement only covers basic custodial care and supervision and does not include any special educational, vocational or other programs. The parties may agree by a written amendment to this Agreement, or by separate agreement, for the provision of special programs for the consideration and under the terms mutually agreed to by the parties.

1.06 **LOCATION AND OPERATION OF FACILITY:** Sutton County shall provide the detention services described herein at the Sutton County Jail in Sonora, Texas, which is operated by the Sutton County Sheriff.

ARTICLE II
FINANCIAL PROVISIONS

- 2.01 **PER DIEM RATE:** The per diem rate for detention services under this Agreement is Sixty-Five dollars (\$ 65.00) per man day. This rate covers one inmate per day. Any portion of any day shall count as a man-day under this Agreement, except that Lubbock County will not be billed for two days when an inmate is admitted one evening and removed the following morning. In that situation, Sutton County will bill for the day of arrival, but not for the day of departure.
- 2.02 **BILLING PROCEDURE:** Sutton County shall submit an itemized invoice for the services provided each month to Lubbock County, in arrears, invoices will be submitted to the officer of Lubbock County designated to receive the same on behalf of Lubbock County. Lubbock County shall make payment to Sutton County within thirty (30) days after receipt of the invoice. Payment shall be in the name of Sutton County and remitted to:

Sutton County Sheriff's Office
401 E Oak St
Sonora, Texas 76950

Amounts which are not paid timely in accordance with the above procedure shall bear an interest at the lesser of the annual percentage rate of 10%, or the maximum legal rate applicable thereto, which shall be a contractual obligation of Lubbock County under this Agreement. Lubbock County further agrees that Sutton County shall be entitled to recover its reasonable and necessary attorney's fees and costs incurred in collection of amounts due under this Agreement.

ARTICLE III
ACCEPTANCE OF INMATES

- 3.01 **PRIMARY TERM:** The primary term of this Agreement is for a period of one (1) year from the last date of execution. Date of execution shall be the date the last county signs this Agreement.
- 3.02 **RENEWALS:** This Agreement shall renew automatically each year upon the expiration of the current term unless either party provides the other with written notice of its desire not to renew the Agreement no less than sixty (60) days prior to the end of the contract term. Either party may seek to renegotiate this Agreement no less than sixty (60) days prior to the end of the contract term.
- 3.03 **TERMINATION:** This Agreement may be terminated upon sixty (60) days written notice by either party delivered to the officer specified herein by the other party to receive notices. This Agreement will likewise terminate upon the happening of an event that renders the performance hereunder by Sutton County impracticable or impossible, such as severe damage

to or destruction of the facility or actions by governmental or judicial entities which create a legal barrier to the acceptance of any of Lubbock County's inmates.

ARTICLE IV
ACCEPTANCE OF INMATES

4.01 **COMPLIANCE WITH LAW:** Nothing herein shall create any obligation upon Sutton County to house Lubbock County's inmates where the housing of said inmates will, in the opinion of Sutton County's Sheriff, raise the population of the facility above permissible numbers of inmates allowed by law, or will, in the Sutton County Sheriff's opinion, create a condition of overcrowding or create conditions which endanger the life or welfare of personnel and inmates at the facility, or result in possible violation of the constitutional rights of the inmates housed at the facility. At any time that Sutton County's Sheriff determines that a condition exists at Sutton County's facility necessitating the removal of Lubbock County's prisoners, or any specified number thereof, Lubbock County shall, upon notice by Sutton County's Sheriff to the Sheriff of Lubbock County, immediately (within eight (8) hours) remove said prisoners from the facility.

4.02 **ELIGIBILITY FOR INCARCERATION:** The only inmates of Lubbock County eligible for incarceration are those inmates eligible for incarceration in the facility in accordance with the state standards under both the Texas Commission on Jail Standards approved custody assessment system in place at Lubbock County's jail and pursuant to the custody assessment system in place at Sutton County's facility.

All inmates proposed by Lubbock County to be transferred to Sutton County's facility under this Agreement must meet the eligibility requirements set forth above. Sutton County reserves the right to review the inmates' classifications/eligibility, and the right to refuse to accept any inmate that it does not believe to be properly classified as a non-high risk inmate. Furthermore, if an inmate's classification changes while incarcerated at Sutton County's facility, Sutton County reserves the right to demand that Lubbock County remove that inmate and replace said inmate with a non-high risk inmate of Lubbock County.

4.03 **RESERVATION WITH REGARD TO ACCEPTANCE OR CONTINUED INCARCERATION OF INDIVIDUAL INMATES:** Sutton County reserves the right for its Sheriff or his designated representative to review the background of all inmates sought to be transferred to Sutton County's facility, and Lubbock County shall cooperate with and provide information requested regarding any prisoner of Lubbock County. Likewise, if any inmate's behavior, medical or psychological condition, or other circumstances of reasonable concern to Sutton County's Sheriff makes the inmate unacceptable for continued incarceration in Sutton County's facility in the opinion of Sutton County's Sheriff, Lubbock County will be requested to remove said inmate from the facility, and shall do so immediately (within eight (8) hours) upon the request of Sutton

- 5.04 **PRIOR AGREEMENTS:** This Agreement contains all of the agreements and undertakings, either oral or written, of the parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter shall be effective.
- 5.05 **CHOICE OF LAW AND VENUE:** The law which shall govern this Agreement is the law of the State of Texas. All consideration to be paid and matters to be performed under this Agreement are payable and performable in Sonora, Sutton County, Texas, and venue of any dispute or matter arising under this Agreement shall lie in a district court of Sutton County, Texas.
- 5.06 **APPROVALS:** This Agreement must be approved by the Commissioners Court of Lubbock County and the Commissioners Court of Sutton County in accordance with the Interlocal Agreement Act.
- 5.07 **FUNDING SOURCE:** Lubbock County must pay all amounts due under this Agreement from current revenues available to it in accordance with the Interlocal Cooperation Act. The signature of Lubbock County's Auditor below certifies that there are sufficient funds from current revenues available to Lubbock County to meet its obligations under this Agreement.

LUBBOCK COUNTY, TEXAS:



Curtis Parrish
Lubbock County Judge

Date Approved by Lubbock County

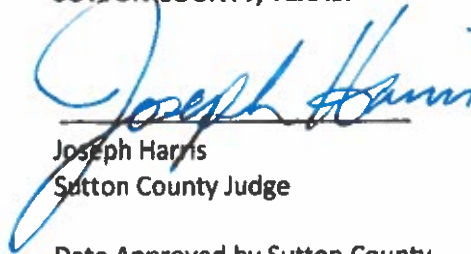
Commissioners Court 7-24-2023

ATTEST:



Kelly Pinion
Lubbock County Clerk

SUTTON COUNTY, TEXAS:



Joseph Harris
Sutton County Judge

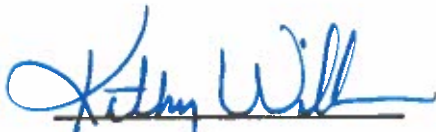
Date Approved by Sutton County

Commissioners Court 06/26/2023

ATTEST:



Pam Thorp
Sutton County Clerk



Kathy Williams
Lubbock County Auditor

APPROVED AS TO CONTENT:



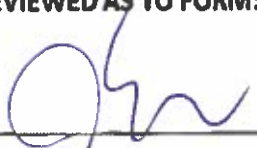
Kelly S. Rowe
Lubbock County Sheriff

APPROVED AS TO CONTENT:



DuWayne Castro
Sutton County Sheriff

REVIEWED AS TO FORM:



Jennifer Slack
Civil Division
Criminal District Attorney's Office

REVIEWED AS TO FORM:

